# 000.010 DEFINITIONS

**Policy:** A statement that directs present and future decisions at the Wenatchee Valley College, reflecting the college’s general goals.

**Procedure:** A series of steps following in a definite order that implements a policy.

**Guideline:** A suggested course of action that implements a policy.

Adopted by the board of trustees: 7/12/00

Last reviewed: 9/24/19

Policy contact: Human Resources

**Related policies and procedures**

000.020 [Authority to Develop Policies & Procedures Policy](https://www.wvc.edu/humanresources/policies-procedures/000-general/000.020-authority-to-develop-policies-procedures.html)

000.030 [Implementation Policy](https://www.wvc.edu/humanresources/policies-procedures/000-general/000.030-Implementation.html)

000.040 [Maintenance of Manual Policy](https://www.wvc.edu/humanresources/policies-procedures/000-general/000.040-maintenance-of-manual.html)

1000.010 [Submitting or Revising Policies & Procedures Procedure](https://www.wvc.edu/humanresources/policies-procedures/000-general/1000.010-submitting-or-revising-policies-procedures.html)

1000.020 [Policy & Procedure Review Procedure](https://www.wvc.edu/humanresources/policies-procedures/000-general/1000.020-policy-procedure-review.html)