



BOARD OF TRUSTEES MEETING

June 17, 2020

3:00 P.M. – Zoom

Register in advance to attend the Zoom webinar:

[https://wvc.zoom.us/webinar/register/WN\\_qRjflPd2RZmYxiTYo5rVxQ](https://wvc.zoom.us/webinar/register/WN_qRjflPd2RZmYxiTYo5rVxQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

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**PUBLIC COMMENT**

Persons wishing to address the board must sign up and limit their remarks to three minutes.

**ADJOURNMENT**

NOTE: An Executive Session may be called for any reason allowed under the Open Public Meetings Act (RCW 42.30)

BOARD MEETING: **June 17, 2020**

AGENDA ITEM : **#1 - Action**

CATEGORY: **APPROVAL OF MINUTES**

**Board Minutes of May 20, 2020**

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BACKGROUND:

Attached are the minutes from the May 20, 2020 regular board meeting for approval.

RECOMMENDATION:

That the minutes from the May 20, 2020 regular board meeting be approved.



District No. 15  
Wenatchee, Washington

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**WENATCHEE VALLEY COLLEGE BOARD OF TRUSTEES**

**Regular Board Meeting**

May 20, 2020 – 3:00 P.M.

Virtual Meeting

**MINUTES**

**ATTENDANCE via Zoom**

Trustees Present:

Phyllis Gleasman, Chair  
Tamra Jackson, Vice Chair  
June Darling  
Steve Zimmerman  
Wilma Cartagena

Also Present:

Cabinet Members  
Faculty Members  
Classified Employees  
Others

**CALL TO ORDER: 3:00 P.M.**

**EXECUTIVE SESSION**

**APPROVAL OF MINUTES**

**1. March 18, 2020, Board Meeting**

MOTION NO. 2333

Tamra Jackson moved that the minutes of the March 18, 2020 board of trustees meeting be approved. The motion was seconded by Wilma Cartagena and carried unanimously.

**CELEBRATING SUCCESS**

2. Wenatchee Valley College students Kai Spencer and Angelica Vasquez were recognized as members of the 2020 All Washington Academic Team. The program recognizes 65 students from 34 community colleges that reflect the diversity of the state, maintain high standards of excellence and contribute positively to the community. Kai Spencer is interested in electoral reform, environmental sustainability, open-source intelligence and current events. Currently a student at Eastern Washington University, Kai aims to become an agent of the Federal Bureau of Intelligence and combat human trafficking. Angelica Vasquez waited to continue her education while she raised her two children. Now, at 52, she is pursuing her associate degree and a certificate of correction in the criminal justice program.

## SPECIAL REPORTS

3. **Lexie Reyna-Godman, ASWVC Wenatchee President**  
A verbal report was not given by ASWVC President Lexie Reyna-Godman.
4. **Adrian Carrillo, ASWVC Omak President**  
In addition to Adrian Carrillo's written report he shared about a couple student giveaways that ASWVCO will be doing to finish the year and during finals week.
5. **Patrick Tracy, AHE President**  
A verbal report was not given by AHE President Patrick Tracy.
6. **Mike Nelson, WPEA Chief Shop Steward**  
A verbal report was not given by WPEA Chief Shop Steward Michael Nelson.

## STAFF REPORTS

7. **Brett Riley, Vice President of Administrative Services**  
In addition to Brett Riley's written report Brett added that he is pleased with the progress of Wells Hall.
8. **Quarterly Financial Report: Brett Riley, Vice President of Administrative Services**  
In addition to the written quarterly financial report, Brett added that the college will end the fiscal year in a good position.
9. **Tod Treat, Vice President of Instruction**  
In addition to Tod Treat's written report, Dr. Treat shared videos of the work that faculty have been doing within different programs. The videos will be posted online.
10. **Chio Flores, Vice President of Student Services**  
In addition to Chio Flores' written report, Dr. Flores commended the work that student services staff have been doing during the shutdown.
11. **Jim Richardson, President**  
In addition to President Richardson's report he gave an update on the campus closure due to COVID-19 and the work that the incident command team is doing. He commended the work that all staff are doing given the challenges that present themselves when working from home.

## ACTION

12. **2021-2022 Academic Calendar: Chio Flores, Vice President of Student Services**  
The Academic Calendar Committee began meeting in October 2019 to develop the 2021-2022 Academic Calendar, as outlined in Academic Calendar Procedure 1400.600. Drafts #1, #2, and #3 went out to all campus for review and comments were received from faculty and staff. Draft #3 was reviewed in March by cabinet and presented to the board for review.

MOTION NO. 2334

Wilma Cartagena moved that the board approve the 2021-2022 Academic Calendar. The motion was seconded by Tamra Jackson and carried unanimously.

*(2021-2022 Academic Calendar attached as Exhibit A)*

13. **New Policy 600.503 Sustainability: Reagan Bellamy, Executive Director of Human Resources**  
Policy 600.503 Sustainability guides WVC staff, students, and faculty to be good stewards of fiscal and environmental resources. Recognizing that practicing sustainability is fundamental to ensure a legacy for the

future, the institution and all members of the college community support actions, decisions and leadership that will do the following.

MOTION NO. 2335

Tamra Jackson moved that the board approve new policy 600.503 Sustainability. The motion was second by Steve Zimmerman and carried unanimously.

*(New policy 600.503 Sustainability is exhibit B)*

**14. Continue Spending Authority: Brett Riley, Vice President of Administrative Services**

The 2019-2020 budget expires on June 30, 2020, the board is being asked for temporary spending authority to allow essential college services to continue. Due to the unprecedented economic status of the State of Washington as a result of the COVID-19 pandemic WVC is expecting a significant decline in the state allocation.

MOTION NO. 2336

Steve Zimmerman moved that the board grant authority to continue spending until the September 9, 2020 board of trustee meeting. The motion was second by Wilma Cartagena and carried unanimously.

**15. Revised 2019-2020 Operating Budget: Brett Riley, Vice President of Administrative Services**

The Revised WVC 2019-20 operating budget was presented to the Board of Trustee. Included a summary of the sources of funds and the rationale of budgetary decisions based on enrollment forecast and legislative action.

MOTION NO. 2337

Steve Zimmerman moved that the board approve the revised 2019-2020 operating budget. The motion was second by Tamra Jackson and carried unanimously.

*(Revised 2019-2020 Operating Budget is exhibit C)*

**PUBLIC COMMENTS**

No public comments

**ADJOURNMENT – 3:34 P.M.**

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Secretary

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Chair

# Exhibit A

## 2021-2022 Wenatchee Valley College - Academic Calendar - Draft #3

### Fall 2021

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### November

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### December

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Dec 20th - Grades Due 3pm

### Winter 2022

January

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### February

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

### March

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

March 28th - Grades Due 3pm

### Spring 2022

April

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### May

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

June 17th - Wenatchee Graduation  
June 18th - Omak Graduation  
June 21st - Grades Due 3pm

### Summer 2022

June

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### July

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### August

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 22nd - Grades Due 3pm

	Fall	Winter	Spring	Total
Teaching Days	50	50	50	150
Final Exams	3	3	3	9
Prep Day	2	0	0	2
Advising Day	1	1	1	3
President's Day	1	0	0	1
Deans Day	2	0	1	3
Flexible Professional Days*	1	1	1	3
<b>TOTAL DAYS</b>	<b>60</b>	<b>55</b>	<b>56</b>	<b>171</b>
Holidays				

\*Refer to current AHE collective bargaining agreement

target: 171

## 600.503 SUSTAINABILITY POLICY

The Wenatchee Valley College (WVC) Sustainability Policy exemplifies the long-term commitment of its two campuses to be efficient, transparent and accountable through deliberate, collaborative and sustainable alignment of resources. This policy guides WVC staff, students, and faculty to be good stewards of fiscal and environmental resources. Our environmental and social responsibility is rooted in WVC's mission to serve the educational and cultural needs of students of diverse ethnic and economic backgrounds. Recognizing that practicing sustainability is fundamental to ensure a legacy for the future, the institution and all members of the college community support actions, decisions and leadership that will do the following.

1. Provide educational opportunities to learn about and practice sustainability.
2. Create partnerships within and outside the college that further environmental stewardship, economic equity, and social justice.
3. Promote the sustainable management of resources to protect health and well-being, while building resilient infrastructure.

Procedures will be developed, as necessary, to implement this policy with the flexibility to modify as conditions change.

*Approved by the president's cabinet: 4/28/20*

*Adopted by the board of trustees: 5/20/20*

*Last reviewed: 4/22/20*

Policy contact: Director of Facilities

**Related policies and procedures**

1600.503 [Sustainability Procedure](#)

**REVISED 2019-2020 Operating Budget**

**Revenue Forecast:**

**101 Funds-**

- Our State allocation is projected at **\$16,086,013** including provisos and program funding.

**149 Funds-**

- Tuition forecast is **\$6,136,098** for academic year 2019-20. Enrollment projections have been improving since spring. We are conservatively projecting flat tuition revenue.

**148 Funds-**

- Fee revenue is projected to come in at **\$2,242,761**. We expect some variability with fee revenue as we implement the new fee schedule.

**146 Funds-**

- Revenue from Running Start remains significantly lower than last year but has stabilized. We are expecting FY20 Running Start revenue to come in at **\$5,329,943**.

**Other-**

- **\$180,000** in WVC Foundation sourced funds dedicated to specific endowed programs as well as a one-time \$50,000 technology donation.

**Total Operating Revenue- \$29,974,815**

Revenue Source	FY 19-20	% of Budget
101- Total State Allocation	\$ 16,086,013	53.7%
149- Total Tuition	\$ 6,136,098	20.5%
148- Total Course and Program Fees	\$ 2,280,724	7%
145/146- Running Start	\$ 5,329,943	17.8%
Foundation Reimbursement	\$ 180,000	0.60%
Crane Endowment	\$ 50,000	
Auvil	\$ 80,000	
Technology Replacement	\$ 50,000	
<b>Total Estimated Operating Revenue FY 19-20</b>	<b>\$ 29,974,815</b>	<b>100%</b>

- WVC has established an operating budget of \$29,871,176 based on most recent revenue and enrollment estimates.

BOARD MEETING: **June 17, 2020**  
AGENDA ITEM: **#2 - Information**  
CATEGORY: **CELEBRATING SUCCESS**  
**President's Medal Award**

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BACKGROUND:

The President's Medal is awarded to honor a graduating student who has excelled in academic work and has been actively involved in student leadership.

Each year at commencement, the President's Medal is awarded to two exemplary graduates; one from the Wenatchee campus and one from the Omak campus.

I want to now recognize the following President's Medal nominees from Wenatchee:

- Donald Bender
- Kal Cummings
- Victoria Duran
- Baxton Igne
- Charis Johnston
- Karlee North
- Tenoch Mandujano
- 

The nominees from Omak are:

- Subash Rai
- Alexandria Bevan-Church

Characteristics that were clearly evident in this year's nominees included academic excellence, highly self-motivated, resilient and inspiring.

Many President's Medal winners have gone on to great achievements, have enhanced their communities, even become professors here at WVC. I am excited for what the future holds for this year's winners.

BOARD MEETING: **June 17, 2020**

AGENDA ITEM: **#3 - Information**

CATEGORY: **CELEBRATING SUCCESS**

**End-of-Year Awards Recognition**

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BACKGROUND:

LINDA SCHULTZ HERZOG FACULTY OF THE YEAR AWARD - Nominations are solicited from students and faculty for the Linda Schultz Herzog Faculty of the Year Award. A selection committee narrows the nomination list to three finalists. The entire faculty is then invited to vote on the finalists. The selection committee uses the returned ballots and other provided information to make a selection. If this selection is unanimous, then the selection is final. If the selection is not unanimous, the President selects among the finalists. The award of \$1,500 is presented at the end-of-year celebration, and the faculty member is honored at the graduation ceremony.

WVC PART-TIME FACULTY AWARD – started in 2018 – two are selected – one from each campus. Nominations are solicited from full-time and part-time faculty, students and staff for the WVC Part-Time Faculty Award. A selection committee selects a finalist for both the Wenatchee and Omak campuses. The award of \$500 is presented at the end-of-year celebration.

ALCOA EXCELLENCE IN TEACHING AWARD – Faculty members are invited to submit proposals that will support an instructor or team in the development of a project that significantly increases student learning effectiveness. All proposals are submitted to the professional development committee who makes the final selection.

ALCOA CLASSIFIED STAFF AWARD – Nominations for the Alcoa Classified Staff Award are solicited from the campus community. A selection committee then narrows the nomination list down to five and the classified staff has the opportunity to vote. The top three vote recipients are presented to the president for selection.

EXEMPT STAFF OF THE YEAR AWARD - Nominations are solicited from all WVC employees for the Exempt Staff of the Year Award. A selection committee then narrows the nomination list down to three. This list is given to the president for a final selection. A \$1,000 award is provided by the Foundation.

ANNA PIERATT SPIRIT OF WVC AWARD – The Anna Pieratt Spirit of Wenatchee Valley College Award was established in 2001 to honor individuals or groups who have demonstrated the spirit (positive attitude, enthusiasm, caring and extra effort) exemplified by Anna when she served as executive assistant to the president from 1977 to 1992. Anna was quite involved in activities and events to improve both internal and external relations. It was her contact with the Schultz family that led to major donations from the Schultz family to the college in the form of scholarships and funding the Faculty of the Year Award.

BOARD MEETING: **June 17, 2020**

AGENDA ITEM: **#4 – Information**

CATEGORY: **SPECIAL REPORTS**

**Lexie Reyna-Goodman, ASWVC President**

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BACKGROUND:

A written report was not submitted by Lexie Reyna-Goodman, ASWVC President.

BOARD MEETING: **June 17, 2020**

AGENDA ITEM: **#5 – Information**

CATEGORY: **SPECIAL REPORTS**

**Adrian Carrillo, ASWVC Omak President**

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BACKGROUND:

**May:**

- Student Cabinet purchased \$5 coffee cards for WVCO graduates to use at our local coffee shop.
- Student Cabinet purchased \$5 coffee cards for WVCO students.
- Student Cabinet Purchased popcorn for WVCO students.
- Student Cabinet is sponsoring our drive by student pantry for our students. We host this every Tuesday between 2pm-4pm. All students are required to be gloved and masked up.
- Student Cabinet hosted a weekly “Student Hangout Night” through Zoom. All students who registered received a code to get a free bucket of popcorn.
- Both Wenatchee and Omak Student Cabinets met to discuss graduation and purchased gift items for all graduates.
- ASWVCO Services and Activity budget was submitted for approval for the WVC Board of Trustees.

June:

- June 20, 2020 virtual graduation will be held at 1 pm on ZOOM. Congratulations to all graduates!

**Clubs:**

- Red Road Association sponsored an online Zoom event “Covid-19 through Indigenous Eyes” on June 5<sup>th</sup>. Linda Black Elk, Nicole Redvers and Andy Joseph Jr. were the speakers. Red Road Association president Tony Marchand was the moderator. One hundred people registered for the event.

Respectfully Submitted,  
Adrian Ramirez Carrillo

BOARD MEETING: **June 17, 2020**  
AGENDA ITEM: **#6 – Information**  
CATEGORY: **SPECIAL REPORTS**

**Heather Ryan, AHE President**

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BACKGROUND:



As a challenging spring quarter comes to a close, faculty are reflecting on what went well on both a macro and micro level:

- On a macro level, faculty recently held elections for three new officers. The executive team now includes: (\* denotes newly elected):

Heather Ryan, President (1<sup>st</sup> year of 1-year term—replacing Patrick Tracy)\*

Peter Donahue, Omak Vice-President (1<sup>st</sup> year of a 2-year term—replacing Will Kraske)\*

Bob Greiner, Wenatchee Vice-President and Grievance Chair

Erin Long, Treasurer

Hart Johnson, Secretary (1<sup>st</sup> year of 1-year term—replacing Heather Ryan)\*

Bobbi Johnson, Membership

Karina Vega-Villa, Adjunct Representative

Christa Cacciata, Salary Committee

Sharon Wiest, Lead Negotiator

- The Negotiations team presented the tentative collective bargaining agreement draft to the AHE executive board. After taking time to review the proposed CBA, the executive board voted unanimously to recommend the membership vote to ratify this agreement.
- AHE negotiators presented the draft tentative collective bargaining agreement to faculty with two opportunities for faculty to attend over two days. This completed more than 14 months of negotiations with administration for a new contract
- Faculty voted on the draft collective bargaining agreement June 10<sup>th</sup> and 11<sup>th</sup>

On a micro level, faculty are completing the quarter in what we are now calling “the new normal.” In an impressive fashion, the faculty have overwhelmingly stepped up to the plate to support WVC students during COVID-19-- many switching multiple courses to a new online format without diminishing the students’ quality of education. Some of these highlights include:

- High levels of faculty leadership in professional development, including a mentoring program. Bobbi Johnson, Ralph Dawes, Andrea Elliott, Julie Tate-Libby, Kestrel Smith, Kate Larson, Angie Redmon, Angie Russel, and Heather Ryan all worked through spring break, and during the quarter to mentor and assist faculty in moving online.
- Faculty have socialized via Zoom in a variety of ways (Rich Brinkman has held both a magic show and a cooking lesson via Zoom, for example).

- Faculty have changed their classes to better support students, including increased flexibility with due dates, changing assignments, and working with the college to get students needed technology.

In short, faculty's work has been incredible during this difficult time.

As the new AHE President, I've also made plans for the upcoming year:

- Work to build a stronger relationship between faculty and administration
- Focus on our shared goals
- Press for transparency and open dialogue with administration

BOARD MEETING: **June 17, 2020**

AGENDA ITEM: **#7 – Information**

CATEGORY: **SPECIAL REPORTS**

**Michael Nelson, WPEA Chief Shop Steward**

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BACKGROUND:

A written report was not submitted by Michael Nelson, WPEA Chief Shop Steward

BOARD MEETING: **June 17, 2020**  
AGENDA ITEM: **#8 – Information**  
CATEGORY: **STAFF REPORTS**

**Brett Riley, Vice President of Administrative Services**

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BACKGROUND:

#### **Administrative Services**

- Administrative Services has continued to participate in weekly Business Affairs Committee (BAC) meetings as part of the COVID-19 response planning. Additionally, Admin. Services staff attended the WACTC Technology committee meeting remotely as a representative of BAC.

#### **Budget & Internal Auditing**

- Budget and Admin. Services staff continue to evaluate various budget scenarios as we approach the June 17 revenue forecast.

#### **Fiscal Services**

- Fiscal Services staff continue to work toward a clean fiscal year end close and have made significant progress in cleaning up legacy general ledger items in preparation for the transition to ctclink.
- Fiscal Services staff have also been participating in ctclink trainings, including a significant stake holder workshop on June 4<sup>th</sup>.

#### **Facilities**

- Wells Hall-
  - Significant milestones occur during the first two weeks of June, with major concrete pours taking place covering 170feet of foundation.
  - Work on Wells Hall continues, at this point the IT package has been resubmitted and has come in at nearly 50% lower than the original estimate.
  - Change orders remain low and have largely been owner requested.
- Minor Works-
  - While Facilities staff have been making great progress on all of our minor works projects, we have been asked by the SBCTC to review our minor works projects for potential deferment to the next biennium. We have offered two projects for consideration:
    - Eller Fox facade projects
    - Campus wide irrigation improvement

#### **Safety and Security**

- Our SSEM and security team continues to monitor and manage campus access and ensure compliance with state and county COVID-19 guidelines for higher education in the state of Washington.
- Our SSEM continues to participate under the unified command work being done at the Chelan/Douglas Health District.

BOARD MEETING: **June 17, 2020**

AGENDA ITEM: **#9 – Information**

CATEGORY: **STAFF REPORTS**

**Tod Treat, Vice President of Instruction**

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BACKGROUND:

Dr. Treat will present a verbal report.

BOARD MEETING: **June 17, 2020**

AGENDA ITEM **#10 – Information**

CATEGORY: **STAFF REPORTS**

**Chio Flores, Vice President of Student Services**

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BACKGROUND:

### **CAMP**

- Despite of the COVID-19 limitations the CAMP team has maintained communication with prospective students. CAMP has interviewed about 20 students for the program and have admitted 13 students and are actively working to support incoming 1<sup>st</sup> year students.
- 46 CAMP scholars will be graduating this year. Staff are working with them to ensure they are ready to graduate and transfer. CAMP graduates will be highlighted in a special graduate video.
- CAMP held a curbside Graduate recognition gift & stole pick up. It was successful with over 26 students stopping by.

### **FINANCIAL AID/VETERANS/ STUDENT SERVICES**

- Educational Planning staff (Jaima and Noah) have created videos for new students outlining how to enroll at WVC while social distancing and for Allied Health faculty advisers.
- Sandra Villarreal transitioned from her role filling in Student Access and returned to the Education and Career Planning team as a temporary Student Services Navigator through June 2020. She continues to work the JIT alert system and will take on some educational planning and in-take advising.
- 36 Faculty submitted JIT notifications for 80 different courses. 170 WVC students have received a JIT notification (69 of those were RS students). These numbers represent an increase compared to spring 2019 where 61 courses were being represented.
- When calling students for JIT alerts, Sandra noticed that they seemed to be older non-traditional students, the data supported this. Most of these students were in the prof/tech programs. Students have had difficulties in turning in assignments and keeping up with participation. Mainly due to the lack of structure of not being in a classroom and lack of accountability to complete work.
- Some **common themes** that came up when talking to the students are:
  - Struggling with the online format.
  - Not getting feedback from instructors.
  - Lack of basic study skills such as time management and organization came up.
  - Walking students through the online tutoring process.
  - A few students thought they had been dropped from courses due to nonpayment and were surprised to still be enrolled in the class.
- New student traffic picked up this month with students submitting documents for placement.
- Due to COVID-19, WVC canceled GED exams scheduled for the month of May and June (fewer than 5 were signed up). Jaima also emailed our GED partners to let them know of the cancelations. Last May 39 GED candidates signed up to test.
- Summer Costa Rica program has been canceled. It was also decided to postpone the fall 2020 London program to fall 2021 and move the planned fall 2021 Barcelona program back to fall 2022.
- Lisa Foster has returned from maternity leave. The transition from Sandra to Lisa has been smooth.

- Michael Hicks in Financial Aid has resigned from his position. His duties will be reassigned with Kevin Berg taking a bulk of those.
- Cheryl Fritz continues to fund the remaining CARES funding requests. Some CARES funds will be used to assist our Passport to College summer students who will not be funded under the program due to lack of funds by the state.
- The finance aid office is getting very busy with next year financial aid setup and CTCLink training.

### **TRIO/SSS**

- The 2019-2020 cohort is 96% full (135/140 participants).
- On Monday, May 4<sup>th</sup>, all SSS staff attended a virtual TRIO meeting to discuss how to advocate for TRIO in the next COVID bill.
- SSS staff developed pre-recorded workshops for students.
  - Resume and Cover Letter Workshop
  - Time Management Workshop
- Total students graduating in 2019-2020: **54** students.
- Transfer institutions for **34** Graduates
  - **12** attending WSU; **8** attending CWU; **9** attending EWU; **1** attending WWU; **1** attending San Diego State; **1** attending Montgomery College in Maryland; **1** attending UW; **2** pursuing degrees at WVC (nursing)
- Graduates reported receiving a total of **\$34,550** in Scholarships
- FAFSA completions: **37** students have submitted a FAFSA for the 2020-2021 academic year

### **GENERAL**

- WVC's first virtual commencement will be "aired" on Friday, June 19 (Wenatchee) and Saturday, June 20 (Omak). The committee, led by Erin Tofte, has worked diligently to ensure a memorable event. The program features President Richardson, Dr. Flores, Dr. Treat and Derek Sheffield as the graduation speaker. Faculty/staff videos were also integrated as was a special message from the Board. Students had the opportunity to submit a picture and a video clip. Graduates also received gifts courtesy of ASWVC and the Foundation.

BOARD MEETING: **June 17, 2020**  
AGENDA ITEM **#11 – Information**  
CATEGORY: **STAFF REPORTS**

**Jim Richardson, President**

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BACKGROUND:

- With much help, I have responded to the George Floyd killing and the demonstrations and the college’s stance on equity and inclusion. For many of our students of color, this incident gives them one more reason to be afraid in our communities. WVC needs to be a “safe” place for students, faculty and staff. We continue to work on being a place where we can openly and respectfully discuss the issues surrounding race in America.
- Cabinet is working with the Incident Command team to put the needed safety and health guidelines in place for employees to return to campus, including having COVID supervisors who check to be sure the guidelines are being followed. We are also looking to next fall and how classes can and will be offered.
- The Wells Replacement project continues and good progress is being made.
- Several technical and health programs are operating their labs following the safety, social distancing, and cleaning directives from the state. This has helped the students in those programs to get the required instruction to finish the year and graduate.
- The college’s Incident Command System continues to meet once a week to discuss how to keep everyone safe while at work and how to keep the college running. The college has essentially been closed to students, most staff, and the public since March 6.
- I have been attending the SBCTC’s presidents’ updates on COVID and state and national directives since the middle of Marc and we continue to meet three times a week. We have also incorporated college’s responses to the George Floyd death and resulting demonstrations and reactions. We are spending more time planning for summer and fall and how the Governor’s phases fit with higher education (never mentioned in the phases). We are trying to find the balances between safety of employees, faculty and students and continuing to offer the highest quality education to those students. We have been briefed on BCG’s (consultants) recommendations for higher education reopening in the state.
- I continue to attend the Chamber’s Recovery Council meetings for Chelan/Douglas Counties. We have put out a guide for small businesses on how to reopen safely. The Foundation has continued meeting through Zoom and I have attended and update them on the situation at the college.
- Attended a virtual WACTC meeting and discussed capital projects, equity and inclusion on colleges in the wake of the George Floyd killing and demonstrations, COVID responses, PPE availability for classes and employees, online classes and access for underserved students, enrollment, the operating budget and the reductions expected in state allocations of up to 15-20%.
- Have attended foundation executive committee and full board meetings by Zoom.

BOARD MEETING: **June 17, 2020**

AGENDA ITEM **#12 – Action**

CATEGORY: **ACTION**

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**2020-2021 ASWVC Budget: Chio Flores, Vice President of Student Services**

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**BACKGROUND:**

The 2020-2021 Service and Activity (S & A) fee budget has been developed by the ASWVC S&A Budget Committee through a process of holding budget forums to answer questions regarding S&A funds and the allocation process, sending email reminders regarding the process, scheduling hearings for organizations to provide additional information regarding their budget requests and to answer questions from the committee.

The Committee carefully evaluated each request based on:

- Student engagement – the number of students who benefit from the program
- Student development – how students could grow from the program
- Current and past fiscal responsibility
- Organization’s alignment with ASWVC and WVC vision and mission statements; including commitment to diversity, equity, and inclusion
- Service to our campus and community

In approving this budget, the Board of Trustees authorizes:

- Approval of the S&A Fund Balance Future Planning included with this budget.
- The ASWVC Budget Committee and the Associate Dean of Campus Life, Equity & Inclusion, in coordination with the college Business Manager, to adjust the estimated S&A fee revenues during the fiscal year and to allocate additional resources within the approved budget. The Board recognizes that this annual budget is a projection, and that actual revenues and expenses may vary from the projections during the execution of the budget during the fiscal year.
- The ASWVC and the Associate Dean of Campus Life, Equity & Inclusion to proceed with the execution of the planned programs.

This budget has been carefully reviewed by College staff, and is recommended to the Board of Trustees as an effective and responsible use of state educational resources.

**RECOMMENDATION:**

That the board approve the 2021-2021 ASWVC Budget as presented.

BOARD MEETING: **June 17, 2020**

AGENDA ITEM: **#13 - Action**

CATEGORY: **ACTION**

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**2020-2021 ASWVCO Budget: Chio Flores, Vice President of Student Services**

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**BACKGROUND:**

Wenatchee Valley College Board of Trustees:

The following is an explanation of our S&A accounts that we have designated as carryover accounts for ASWVC-Omak, 2020-2021 budget.

The Omak campus has three (3) special accounts at this time the only one that is being allocated funds is the Vehicle Reserve (2P36). Vehicle Reserve will be allocated 3% of the budget amount. The other two (2) accounts have sufficient funds in them to work with.

In the activities subsidies accounts:

We will be closing 2P44 which is the Copier Supply/Rental account. This account will be closing due to the fact that we no longer have a copy machine that we are renting.

Designated Carryover Accounts:

Transportation (2P11) and Link Transit Omak (2P86) are accounts that have enough funds in them to carry through for several years. Student Pantry (2P71), Student Center (2P32), Awards (2P42), Leadership (2P43), and TRiO (2PTR) are to be held and if needed some funding to be added.

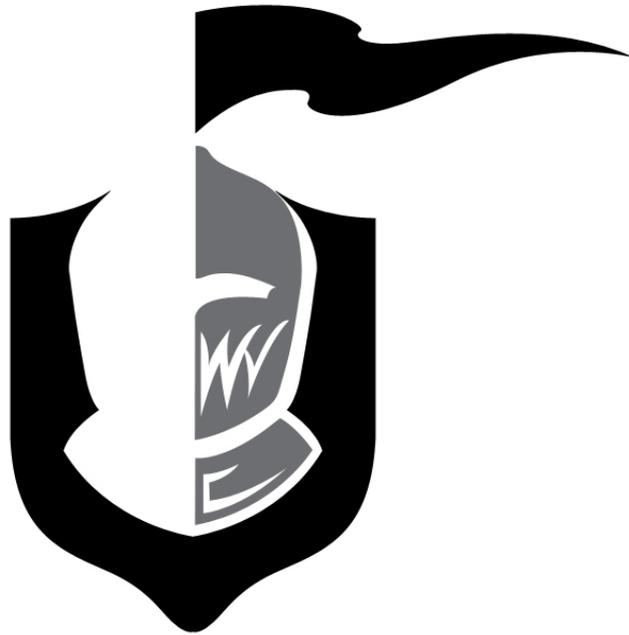
Entertainment (2P35) is an account that has large expenditure each year. We would like to carryover that account balance so that there are always sufficient funds in it.

This budget has been voted on and unanimously approved by the Student Senate of WVC Omak on April 13, 2020.

**RECOMMENDATION:**

That the board approve the 2020-2021 ASWVCO Budget as presented.

# **WENATCHEE VALLEY COLLEGE**



## **SERVICES AND ACTIVITIES FEE BUDGET**

**2020 - 2021**

**Approved by the ASWVC Student Senate – May 28, 2020**  
**Approved by the Board of Trustees (WVC) –**

# **Associated Students of Wenatchee Valley College**

## **Vision:**

ASWVC Student Senate aspires to promote a diverse collegiate experience that fosters unity and success within our community

## **Mission:**

The ASWVC Student Senate serves the student body by enhancing the student experience through programming, advocacy, and policy. We foster a campus environment built on integrity, respect, inclusivity, and community; while providing opportunities for students to become leaders.

ASWVC  
SERVICE AND ACTIVITY FEE BUDGET PROPOSAL  
2020 - 2021

SUBMITTED BY  
ASWVC STUDENT SENATE

BOARD OF TRUSTEES

Dr. June Darling  
Phyllis Gleasman  
Tamra Jackson  
Steve Zimmerman  
Wilma Cartagena  
Dr. Jim Richardson, President

ASWVC BUDGET COMMITTEE MEMBERS

Nathan Nguyen, Student (Chair)  
Ashley Agren, Student  
Lexie Goodman, Student  
Emilio Garcia, Student  
Michelle Cannaday, Faculty/Staff  
Erin Tofte, Advisor



# MEMORANDUM

*Associated Students of Wenatchee Valley College*

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**TO:** Board of Trustees

**FROM:** ASWVC Student Senate

**DATE:** May 14, 2020

**RE:** 2020-2021 Service and Activity Fee Budget Proposal

The 2020-2021 Service and Activity (S & A) fee budget has been developed by the ASWVC S&A Budget Committee through a process of holding budget forums to answer questions regarding S&A funds and the allocation process, sending email reminders regarding the process, scheduling hearings for organizations to provide additional information regarding their budget requests and to answer questions from the committee.

The Committee carefully evaluated each request based on:

- Student engagement – the number of students who benefit from the program
- Student development – how students could grow from the program
- Current and past fiscal responsibility
- Organization’s alignment with ASWVC and WVC vision and mission statements; including commitment to diversity, equity, and inclusion
- Service to our campus and community

In approving this budget, the Board of Trustees authorizes:

- Approval of the S&A Fund Balance Future Planning included with this budget.
- The ASWVC Budget Committee and the Associate Dean of Campus Life, Equity & Inclusion, in coordination with the college Business Manager, to adjust the estimated S&A fee revenues during the fiscal year and to allocate additional resources within the approved budget. The Board recognizes that this annual budget is a projection, and that actual revenues and expenses may vary from the projections during the execution of the budget during the fiscal year.
- The ASWVC and the Associate Dean of Campus Life, Equity & Inclusion to proceed with the execution of the planned programs.

This budget has been carefully reviewed by College staff, and is recommended to the Board of Trustees as an effective and responsible use of state educational resources.

## **S&A Budget Summary**

### **Resources**

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The estimate of Services & Activities fee revenue is based on projected 2020-21 FTE levels (Full-Time Equivalent: 12 credit hours fulfilled by one student equals one FTE). The 2020-21 S&A revenue is a conservative estimate developed in coordination with the college Vice President for Administrative Services or his designee.

The Senate held a District meeting to approve WVC's S&A Fee and set it to automatically increase to equal the amount set by the State Board for Community and Technical College. This decision was made so that ASWVC & ASWVCO will be able to allocate funds in a matter that allows for the college to grow with the rate of inflation. As of the approval of this budget, the SBCTC lists S&A Fee rates at \$11.06 per credit for 1-10 credits and \$9.51 per credit for 11-18 credits.

Funds remaining from the prior year revert to the Fund Balance Reserve. Expenditures from this account are to be made through approval of the ASWVC Student Senate.

### **Expenditures**

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The ASWVC Budget Committee has thoughtfully reviewed all funding requests. We present this budget which is reflective of the balancing and prioritizing of various activities which benefit students and create a vibrant campus life in many different ways. This budget continues most of the programs funded during the previous academic year. Additional growth is designed to support increased student participation in co-curricular programs.

For this budget cycle, requests for S&A funding exceeded the available funds by more than one hundred and seventy-five thousand dollars. The ASWVC Budget Committee has thoughtfully reviewed all requests, and presents a budget reflecting a balance among the various activities to benefit all students. This was extremely difficult due to how much we had to decrease each program to stay within the projected budget.

## S&A Budget Summary

### **ASWVC Activities:**

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**Fund Balance Deficit:** The ASWVC is aware of overspending in previous years and has committed to making an annual allocation of \$20,000 until the overspent accounts are no longer negative.

**Bus Payment:** This budget was created FY 2019-2020 to support the purchase of a bus by the ASWVC in order to decrease the overall cost of transportation for all programs. There is a mandatory allocation of \$27,895 for three years to pay off the bus. This is the second of those three payments.

**Cultural Events:** The ASWVC recognizes the importance of a diverse student body and has allocated funds in support of holding a variety of diversity events throughout the school year. Including but not limited to; Disability Awareness, Dia de Los Muertos, Native Heritage Month, MLK event, Black History Month, Stand Against Racism & LGBTQIA Pride Celebration.

**Campus Activities/ Events:** This budget provides funds to bring a variety of activities and events to campus. Funds are managed through the Senate.

**Graduation:** ASWVC renewed the annual allocation to fund graduation ceremonies.

**Student Programs / In-Service Training:** This budget item is allocated to fund the training of FY 2020-21 ASWVC Senate members.

**Interclub Council:** Clubs are a valuable component of a student's educational experience. They offer opportunities for students to develop friendships and connections to the college, share similar interests, learn effective leadership and communication skills, and of course have fun. This budget provides funding for student clubs recognized by the ASWVC. These funds are used for events, programming, marketing, supplies, guest speakers, and other program expenses.

*Note: In 2019, in an effort to increase efficiency and fiscal responsibility, the ASWVC chose to update the funding model for clubs. In lieu of one single account for all clubs, separate allocations for each club were generated within the Interclub Council budget which is managed through the Interclub Council and Campus Life. These separate accounts are dedicated to the individual clubs but together make up the Interclub Council budget.*

**LINK Transit:** To support one of the primary financial constraints students face (housing, food, and transportation), the ASWVC has elected to provide bus passes to all WVC students.

**Performing & Visual Arts:** ASWVC recognizes the importance of the visual and performing arts and the enrichment to students that these programs provide, and has continued to provide a budget allocation in support of these programs. This is split 4 ways between the Art Department, Music Department, Robert Graves Gallery and the Theater Department.

**Residence Life:** ASWVC has provided funding for the residence life programs in an effort to enrich the experience of the students who live on the WVC campus.

**Special Projects:** This budget line provides funds for students to attend conferences and/or make presentations at conferences, and includes a requirement for the student or organization to bring the knowledge back to the campus through a program, presentation, or report. The budget line also

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provides funding for projects, activities, equipment, furnishings, supplies, and other unforeseen needs during the academic year.

**Student Center Supplies:** This budget line funds the day to day needs of the student center throughout the academic year, including student ID cards.

**Student Senate:** the ASWVC is comprised of twelve students: the Executive Board, which oversees the administrative functions of the Senate, the Campus Activities Board, which coordinates activities and events for campus, and Student Ambassadors, who coordinate direct outreach with the student body. These groups also provide campus tours and help with different outreach initiatives. Members of the Senate receive an hourly wage this budget provides the compensation for these students throughout the year.

**Campus Life PT Hourly (Budget/Clubs):** The ASWVC recognizes the administrative support which is required to ensure success of events, programs, and activities held throughout the academic year. This budget line is to support the Campus Life office and the multitude of administrative tasks required in support of the ASWVC. **Unfortunately, for the 2020-2021 budget year there was not sufficient funds to support this important position.**

**TRiO:** ASWVC recognizes the direct support offered to students through this program and how that support ensures student success. ASWVC has chosen to wait to see if TRiO is renewed at WVC before pledging funds for next year. TRiO is encouraged to request funds from our contingency if they are funded for another grant cycle.

**Tutor Center:** ASWVC recognizes the support across a multitude of disciplines that the Tutor center offers to all enrolled students and has allocated funds in support of this program. With the creation of the new Math Center ASWVC felt that lowering the allocation amount to the Tutor Center and also funding the Math Center was a good use of funds. They still chose to fund the Tutor Center at sixty percent of what it was funded at last year.

**Science Exploration Trips:** ASWVC understands that not all learning occurs within a classroom setting, and that trips into the field provide students with experiences that will help guide them along their educational journey. To that end ASWVC has chosen to provide funding for these science trips.

**Sustainability/Environment:** The sustainability work group at the college collaborates with students to provide an environmentally responsible campus. They also sponsor events such as Earth Day and Arbor Day.

**Math Center:** ASWVC understands that math courses and requirements can be a serious barrier to student success and completion at WVC. They hope that by helping to fund the creation of the Math Center they are setting up future WVC students for academic success.

**MESA:** ASWVC recognizes the direct support offered to students through this program and how that support ensures student success. ASWVC has allocated funding in support of this program.

**Leadership Coordinator Position:** This position uniquely supports student clubs and all campus activities and budgeting. This position was previously funded by WVC operational funds and with the devastating layoffs of 2020 the position was eliminated. Recognizing the importance of the position ASWVC pledged to support the position through S&A funds. This amount reflects the cost for salary and benefits to support the continuation of this position for the 2020-2021 academic year.

**VetCorps Navigator:** This position supports veteran students, oversees the veteran's lounge and coordinates campus wide events in support of veteran issues and acknowledgment. This funding is provided to pay the WVC portion to support the position.

**Music Department:** The Music Department requested funds to support pop up concerts and other

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events on Campus to promote music appreciation and advancement. ASWVC believes this is an important avenue for engaging students and the community on Campus.

**MAC Gallery:** ASWVC recognizes the benefit that outside artists can have on students' artistic development and have allocated funding in support of the MAC gallery.

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## **ASWVC Athletics**

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This budget reflects a collaborative partnership in funding between students and the college. The ASWVC recognizes the importance intercollegiate athletics brings to the college and community, and funds a great majority of the expenses necessary to support our seven intercollegiate athletics teams: men's and women's basketball, women's volleyball, men's and women's soccer, baseball, and fast pitch. As well as the athletic trainer who works to ensure that our student athletes have a qualified and trained professional to monitor and diagnose injuries. The Athletic Department reports a strong appreciation and need for this service. This service helps with recruitment of athletes, preventative health, and the recuperation of injured athletes.

The Athletic subsidy is funded as a percentage of the total budget after mandatory amounts are allocated as per the Financial Code to Omak, Contingency, Vehicle replacement and Campus Projects. This year ASWVC funded Athletics at forty-six percent of the available funds thereby reserving fifty-four percent of the available budget for all other activities and programs including tutoring, clubs, senate, campus events and many other campus priorities which serve all students including athletes. It is within the discretion of the Director of Athletics to allocate his forty-six percent of the budget as he sees fit to support the seven WVC teams and athletics needs.

**ASSOCIATED STUDENTS  
2020-2021 S&A FEE OPERATING BUDGET**

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020 - 2021</u>
ASWVC Omak (15%)	123,000	120,000	116,400
Campus Projects Fund (264-1P55)	0	0	0
Vehicle Replacement Fund (264-1P03)	0	20,400	19,026
ASWVC Contingency (264-1P54)	38,035	0	25,395
ASWVC Activities	303,165	329,800	332,197
ASWVC Athletics	<u>355,800</u>	<u>329,800</u>	<u>282,982</u>
<b>TOTAL</b>	<b>820,000</b>	<b>800,000</b>	<b>776,000</b>

**ASWVC WENATCHEE BUDGET 2020-2021**

**ACTIVITIES SUBSIDIES**

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
264-1P01	Fund Balance Deficit Payment		20,000	20,000
264-1P03	Bus Payment		27,895	27,895
264-1P15	Cultural Events	20,000	15,000	8,000
264-1P06	Events/Campus Activities	50,000	38,345	19,550
264-1P17	Graduation	7,000	7,000	7,000
264-1P04	Student Programs / In-Service Training	6,000	2,500	1,000
264-1PIC	Interclub Council (all club accounts)	40,000	35,000	28,000
264-1P14	Legislative Travel	3,000	0	0
264-1P86	Link Transit	21,865	24,000	18,000
264-1P13	Welcome Week / Orientation (combined with Events)	5,000	0	0
264-1P18	Performing & Visual Arts	5,000	5,000	3,200
264-1P08	Residence Life	6,000	5,000	2,500
264-1P12	Special Projects	30,000	25,000	19,552
264-1P09	Student Center Supplies/ID Cards	12,000	12,000	10,000
264-1P05	Student Senate Wages	54,300	58,000	58,000
264-1P88	Student Programs PT Hourly (Budget/Clubs)	15,000	15,060	0
264-1PTR	TRiO	5,500	5,000	0
264-1PTC	Tutor Center	27,500	25,000	13,500
264-	MAC Gallery	0	2,000	1,500
	Sustainability/Environment	0	0	1,000
	MESA Program		5,000	2,000
	Math Center	0	0	20,000
	Science Explorations Trips		3,000	1,500
	Leadership Coordinator	0	0	65,000
	VetCorps Navigator	0	0	3,000
	Music Department	0	0	2,000
	<b>SUBTOTAL:</b>	<b>303,165</b>	<b>329,800</b>	<b>332,197</b>

**INTERCLUB COUNCIL SUBSIDIES**

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2020-2021</u>
264-1PIC	Interclub Council	2,435
	Kaizen	2,000
	QSA	1,500
	MEChA	3,500
	Skills USA	2,000
	Ag & Natural Resources	500
	Auto Tech	0
	Culture Club	0
	CyberKnights	1,500
	SNOW	3,500
	Signing Knights	1,000
	Machining	2,000
	MASK	2,565
	Veteran Knights	3,000
	Mechatronics	0
	Outbackers	0
	Refrigeration	2,500
	<b>SUBTOTAL:</b>	<b>28,000</b>

**ATHLETIC SUBSIDIES**

<u>ACCT NO.</u>	<u>ACCOUNT NAME</u>	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
264-1P61	Athletic Director	6,000	6,000	4,982
264-1P90	Game Management	0	54,500	40,000
264-1P63	Fastpitch Softball	50,000	22,350	0
264-1P64	Baseball	50,000	21,850	0
264-1P65	Men's Basketball	48,000	22,350	0
264-1P66	Women's Basketball	48,000	22,350	0
264-1P__	Uniform Replacement Cycle	0	9,000	8,000
264-1P68	Scholarships	28,300	109,525	90,000
264-1P70	Men's Soccer	35,000	18,250	0
264-1P71	Women's Soccer	35,000	18,250	0
264-1P72	Volleyball	38,000	19,350	0
264-1P80	Sports Medicine	17,500	6,025	8,000
	Meal Money	0	0	40,000
	Operations	0	0	7,000
	Transportation	0	0	45,000
	Lodging	0	0	25,000
	Equipment	0	0	15,000
	<b>SUBTOTAL:</b>	<b>355,800</b>	<b>329,800</b>	<b>282,982</b>

## Omak S&A Budget

Wenatchee Valley College Board of Trustees:

The following is an explanation of our S&A accounts that we have designated as carryover accounts for ASWVC-Omak, 2020-2021 budget.

The Omak campus has three (3) special accounts at this time the only one that is being allocated funds is the Vehicle Reserve (2P36). Vehicle Reserve will be allocated 3% of the budget amount. The other two (2) accounts have sufficient funds in them to work with.

In the activities subsidies accounts:

We will be closing 2P44 which is the Copier Supply/Rental account. This account will be closing due to the fact that we no longer have a copy machine that we are renting.

Designated Carryover Accounts:

Transportation (2P11) and Link Transit Omak (2P86) are accounts that have enough funds in them to carry through for several years. Student Pantry (2P71), Student Center (2P32), Awards (2P42), Leadership (2P43), and TRiO (2PTR) are to be held and if needed some funding to be added.

Entertainment (2P35) is an account that has large expenditure each year. We would like to carryover that account balance so that there are always sufficient funds in it.

This budget has been voted on and unanimously approved by the Student Senate of WVC Omak on April 13, 2020.

Thank you for your time in reviewing our 2020-2021 S&A Budget. We look forward to your final approval.

Sincerely,

Adrian Carrillo  
ASWVC-Omak Student Body President

**ASWVC OMAK BUDGET 2019 - 2020**

<b>SPECIAL ACCOUNTS</b>		<b><u>2018-2019</u></b>	<b><u>2019-2020</u></b>	<b><u>2020-2021</u></b>
264-2P40	Contingency	12,300	14,400	0
264-2P31	Campus project fund	5,535	5,000	0
264-2P36	Vehicle Replacement Reserve	3,155	0	3,510
	<b>SUBTOTAL:</b>	<b>20,990</b>	<b>19,400</b>	<b>3,510</b>

<b>ACTIVITIES SUBSIDIES</b>		<b><u>2018-2019</u></b>	<b><u>2019-2020</u></b>	<b><u>2020-2021</u></b>
<b><u>ACCT NO.</u></b>	<b><u>ACCOUNT NAME</u></b>			
264-2P42	Awards	2,000	2,000	0
264-2P37	Cabinet	5,000	5,000	3,000
264-2P35	Entertainment	15,800	16,000	13,000
264-2P32	Student Supplies	0	4,000	5,000
264-2P11	Transportation	1,920	0	0
264-2P16	Senate Wages	30,000	20,000	43,390
264-2P34	Graduation	5,000	5,000	0
264-2P43	Leadership	4,000	3,140	0
264-2P52	Computer Supplies	0	0	1,000
264-2P54	Legislative Travel	0	0	1,500
264-2PTC	Tutor Center	14,800	15,000	5,000
264-2P44	Copier Supplies	0	1,360	0
264-2PBK	Omak Student Books	4,000	4,000	4,000
264-2P45	Science Club	4,250	5,000	5,000
264-2P33	Nursing Club	6,000	5,000	5,000
264-2P39	PTK	0	0	2,000
264-2P41	Red Road	5,840	5,000	5,000
264-2P30	Byte Club		100	0
264-2P53	MEChA		5,000	2,000
264-2P70	MASK		0	0
264-PTR	TRiO		5,000	0
264-2P14	PT Hourly Assistant			16,000
264-2P19	Gaming Club			2,000
	<b>SUBTOTAL:</b>	<b>98,610</b>	<b>100,600</b>	<b>112,890</b>

BOARD MEETING: **June 17, 2020**

AGENDA ITEM: **#14 - Action**

CATEGORY: **ACTION**

**Tuition and Fees: Brett Riley, Vice President of Administrative Services**

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BACKGROUND:

The WVC Board of Trustees annually approves the tuition schedule for the coming academic year. The legislature released tuition changes for the current academic year, including a 2.5% increase for 2020-21.

Local Boards have authority to set the service and activity fee (S&A) portion of tuition. Legislation allows collections up to the amount proposed below. Other distributions from tuition are set by legislation or the State Board.

The changes will be effective fall quarter and are detailed on the attached tuition schedule.

Under current SBCTC policy, lower division resident tuition is \$113.04 per credit for the first 10 credits and \$220.51 for upper division resident tuition distributed as follows:

<b>Lower Division</b>	<b>Fee Type</b>	<b>Upper Division</b>
\$89.24	Operating Fee	\$196.71
\$12.18	Building Fee	\$12.18
\$11.62	S&A Fee	\$11.62
<b>\$113.04</b>	<b>Total</b>	<b>\$220.51</b>

RECOMMENDATION:

The WVC administration recommends the Trustees approve the 2020-21 tuition schedule, effective fall quarter, 2020.

# WENATCHEE VALLEY COLLEGE

## LOWER DIVISION TUITION

2020/2021 QUARTERLY FEE SCHEDULE~ EFFECTIVE FALL 2020 TO SUMMER 2021

Number of Credits	Washington Resident	Non-State Resident	Non-US Resident
1	113.04	128.00	291.28
2	226.08	256.00	582.56
3	339.12	384.00	873.84
4	452.16	512.00	1165.12
5	565.20	640.00	1456.40
6	678.24	768.00	1747.68
7	791.28	896.00	2038.96
8	904.32	1024.00	2330.24
9	1017.36	1152.00	2621.52
10	1130.40	1280.00	2912.80
11	1186.34	1336.74	2976.02
12	1242.28	1393.48	3039.24
13	1298.22	1450.22	3102.46
14	1354.16	1506.96	3165.68
15	1410.10	1563.70	3228.90
16	1466.04	1620.44	3292.12
17	1521.98	1677.18	3355.34
18	1577.92	1733.92	3418.56
+ credits	101.42/credit	101.42/credit	279.66/credit
<b><u>Vocational Programs</u></b>			
19+ credits	15.21/credit	41.95/credit	41.95/credit

<b><u>REGISTRATION FEE</u></b>	\$30.00 per quarter, (Wenatchee Campus only). Does not apply to non-credit classes (continuing education).
<b><u>COMPREHENSIVE FEE</u></b>	\$1.50 per credit, \$15 maximum (Omak Campus only)
<b><u>INSTRUCTIONAL TECHNOLOGY FEE</u></b>	\$65.00 per quarter (Wenatchee Campus), \$30.00 per quarter (Omak Campus)
<b><u>STUDENT REC CENTER FEE</u></b>	\$5.00 per credit, \$75.00 maximum fee (Wenatchee Campus only)
<b><u>ADDITIONAL FEES</u></b>	Some classes assess additional fees. Other courses may require payment of non-refundable deposits. <i>Complete fee schedules are available.</i>
<b><u>BOOKS</u></b>	Our campus bookstore is located in Van Tassell Center. WVC now uses Barnes & Noble College for all of your bookstore needs.
<b><u>PARKING PERMIT</u></b>	\$25.00 per quarter, NONREFUNDABLE \$70.00 per year (Wenatchee Campus only, optional)

**WENATCHEE VALLEY COLLEGE RESERVES THE RIGHT TO CHANGE THIS SCHEDULE WITHOUT PRIOR NOTICE.**

# WENATCHEE VALLEY COLLEGE

## UPPER DIVISION TUITION

2020/2021 QUARTERLY FEE SCHEDULE~ EFFECTIVE FALL 2020 TO SUMMER 2021

Number of Credits	Washington Resident	Non-State Resident	Non-US Resident
1	220.51	235.47	620.30
2	441.02	470.94	1240.60
3	661.53	706.41	1860.90
4	882.04	941.88	2481.20
5	1102.55	1177.35	3101.50
6	1323.06	1412.82	3721.80
7	1543.57	1648.29	4342.10
8	1764.08	1883.76	4962.40
9	1984.59	2119.23	5582.70
10	2205.10	2354.70	6203.00
11	2216.14	2366.54	6214.84
12	2227.18	2378.38	6226.68
13	2238.22	2390.22	6238.52
14	2249.26	2402.06	6250.36
15	2260.30	2413.90	6262.20
16	2271.34	2425.74	6274.04
17	2282.38	2437.58	6285.88
18	2293.42	2449.42	6297.72
19+ credits	208.89/credit	208.89/credit	608.68/credit

<b><u>REGISTRATION FEE</u></b>	\$30.00 per quarter, (Wenatchee Campus only). Does not apply to non-credit classes (continuing education).
<b><u>COMPREHENSIVE FEE</u></b>	\$1.50 per credit, \$15 maximum (Omak Campus only)
<b><u>INSTRUCTIONAL TECHNOLOGY FEE</u></b>	\$65.00 per quarter (Wenatchee Campus), \$30.00 per quarter (Omak Campus)
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BOARD MEETING: **June 17, 2020**

AGENDA ITEM: **#15 - Action**

CATEGORY: **ACTION**

**Tuition and Fee Waivers: Brett Riley, Vice President of Administrative Services**

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BACKGROUND:

Annually, the Board of Trustees reviews and adopts tuition waivers for the upcoming academic year as allowed by the State Board for Community and Technical Colleges.

The WVC schedule of waivers is attached with the amounts charged in place of resident or non-resident tuition rates. Waivers are grouped as mandatory by statute or SBCTC policy, or locally optional.

Waivers are the difference between standard resident or non-resident tuition rates and the amounts actually charged for specific student groups. A complete list of waivers authorized by the legislature and State Board is available at <http://www.sbctc.ctc.edu>.

There are no new waivers authorized for 2020-21.

Waiver rates proposed are effective fall quarter 2020,

RECOMMENDATION:

That the trustees adopt 2020-21 tuition waivers as presented.

**Tuition and Fee Waivers 2020-21**

Tuition and fee waivers are divided into categories: (A) those set by the WVC Board of Trustees, (B) those set by the State Board for Community and Technical Colleges and (C) those created by statute. Percentage waivers are applied to the entire base of operating fee, building fee and student activity fee.

		<b>Waiver</b>	<b>Amount Charged</b>
<b>Fee Code</b>	<b>FeePay Status</b>	<b>A. WVC Optional Waivers</b>	
TR	3	Financial Need Based Students	No tuition or fees
0H	12	High School completion-resident	\$16.96/credit (85% waived)
#G	63	Athletic Waiver-Resident and Non-Resident (lower division)	\$352.53/quarter
#P	68	Athletic Waiver-Resident and Non-Resident (upper division)	\$565.08/quarter
#A	70	Eligible Veterans or National Guard Members	\$56.52 (50% of resident tuition and fees)
#B	71	Other Military or Naval Veterans	\$56.52 (50% of resident tuition and fees)
	9	Active Duty Military-Resident	No S & A or building fee
T9	18	Vocational Students (over 18 credits)-Resident	\$15.21/credit (85% waived of 19+ credits)
T4	17	Vocational Students (over 18 credits)-Non-Resident	\$41.95/credit (85% waived of 19+ credits)
		<u>Space Available Waivers</u>	
TT	11	State employees (preference given to WVC employees)	\$5/class
TS	10	Senior Citizen Audit (Space Available)	\$5/class
		<u>Ungraded/Course-Based Waivers</u>	
TU	97	Retirement (Senior Citizen)	\$33.91/credit (70% waived)
TM	96	Farm Management	\$37.64/credit (66.7% waived)
TK	94/93	First aid, EMT, Paramedic	\$62.17/credit (45% waived)
TL	95	Parenting Education	\$16.96/credit (85% waived)
		<u>Nonresident Tuition Differential</u>	
+A	29	Nonresident US Citizen	Resident operating + non-resident building and S & A fees (\$128.00)
*X	23	Refugees	Resident operating fee + 25% + non-resident building and S & A fees (\$150.31)
*R	20	High School Completion-Non-Resident	\$113.04/credit (resident tuition)
	9	Military Personnel-Active, Non Resident	Resident tuition (must live in WA)
*8	25	American Indian	Resident tuition
		<b><u>B. SBCTC Mandatory Waivers</u></b>	
TB	33	ABE/ESL	\$25 per student, per quarter
TA	91	Apprenticeship	\$57/credit
TB	33	High School 21	\$25 per student per quarter
		<b><u>C. Statutory Mandatory Waivers</u></b>	
T0	72	Children and Spouse of Totally Disabled or POW/MIA or Deceased Eligible Veterans or National Guard	No tuition or fees
*A	4	Children and Spouses of Deceased or Disabled Law Enforcement Officers or Firefighters	No tuition or fees
T0	84	Wrongly Convicted Person	No tuition or fees

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\*Rounded up to .xx

BOARD MEETING: **June 17, 2020**

AGENDA ITEM: **#15 - Action**

CATEGORY: **ACTION**

**2020 –2023 Faculty CBA: Reagan Bellamy, Executive Director of HR**

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BACKGROUND:

July 1, 2020 – June 30, 2023 AHE Contract.

RECOMMENDATION:

That the trustees approve the 2020 – 2023 AHE Contract as presented.