WENATCHEE VALLEY COLLEGE

Veterans Services | Wenatchi Hall Rm2136 |veterans@wvc.edu | www.wvc.edu/veterans |509.682.6817

QUARTERLY REQUEST FOR CERTIFICATION OF VA EDUCATION BENEFITS

Complete this form once you have registered for classes, or have adjusted your class schedule. By submitting this form you are authorizing Wenatchee Valley College Veterans Services to certify your enrollment for the quarter and benefit selected, or you are requesting an adjustment to the initial certification.

Name: _____ **ctcLink ID#:** _____

Email Address: _____ **Phone:** _____

Select Quarter: ☐ Fall ☐ Winter ☐ Spring ☐ Summer

Select Year: ☐ 2024 ☐ 2025

If this is a request for an adjustment, are you adding or dropping? ☐ Adding ☐ Dropping

Check the Benefit that applies to you:

☐ **VETERAN**
- ☐ CH33 Post 9/11 - Veteran ☐ Using Military Tuition Assistance **With** CH33
- ☐ CH30 MGIB - Montgomery
- ☐ CH1606 MGIB-SR - Montgomery Selected Reserve
- ☐ CH31 VR&E - Veteran Readiness and Employment
- ☐ Military Tuition Assistance

☐ **DEPENDENT**
- ☐ CH33 Post 9/11 TOE - Transfer of Entitlement
- ☐ CH33 Post 9/11 – Fry Scholarship
- ☐ CH35 Survivor and Dependents Benefit
- ☐ I am requesting a CHAMPVA School Enrollment Certification Letter
- ☐ MyCAA Military Spouse Tuition Assistance

Reminders:
- Students must notify our office of any class revisions by submitting this form as needed.
- Failure to do so may result in an overpayment and potential repayment of funds to the college and/or to the Veterans Administration.
- The VA will allow payment for **ON-CAMPUS** Math and English remedial courses (those below the 100 level) if listed as a requirement on the student's test placement scores.
- Remedial classes taken as **DISTANCE / ONLINE CANNOT BE CERTIFIED** unless the Instruction mode is "**In Person**" or "**Hybrid**".
- Courses can be certified for only one degree at a time unless an approved dual degree program is on file.
- The Degree or Certificate Program being pursued must match the Program Intent on file with the WVC registration office prior to certification of VA education benefits.
- Independent study courses count as distance / online credits for VA purposes unless unless the Instruction mode is "**In Person**" or "**Hybrid**".
- Forms must be submitted no later than the tuition due date each quarter to ensure timely processing of VA certification enrollments.
- Students not using CH33, CH33 TOE, or CH31 benefits are required to make payment arrangements prior to the tuition deadline.
- Qualifying students may use CH33 benefits concurrently with Tuition Assistance, please mark the Tuition Assistance box next to your CH33 benefits request if you have already registered classes with Army Ignited for Tuition Assistance.

☐ **I have read and understand the above statements. Certify my enrollment for the benefit and quarter selected.**